The Grange School

Student Use of Motorcycles, Mopeds & e-Scooters at School Policy

For review by the Executive Headteacher every two years
Approved by SLT

Date of last review: December 2025
Date of next review: December 2027

1. Introduction

1.1. An increasing number of young people are using motorcycles and mopeds once they reach the legal age of 16. To ensure that The Grange School satisfies its' duty of care to these students and to those students who could be affected using motorcycles and mopeds on school grounds, a few rules have been introduced to protect both groups.

2. The Law

2.1. The law is very clear about who can ride a motorcycle or moped and what must be done before legally doing so. A person must:

- Have a valid driving licence.
- Have completed Compulsory Basic Training (CBT).
  - The training makes sure you can ride safely on your own while you practice for your full moped or motorcycle test.
  - CBT isn't a test that you pass or fail.

2.2. After you've completed CBT, you can ride a moped if you're 16 or over.

- You must use L plates unless you have passed a full moped or motorcycle driving test.
- You must not carry a passenger.
- You must pass your full moped or motorcycle test within 2 years, or you must either take CBT again or stop riding.

2.3. The school expects all students who ride a vehicle onto school grounds to have completed their CBT.

2.4. Once you have purchased your vehicle and are intending to use it to travel to school, you'll need to make sure it:

- has a valid V5C registration certificate, registered to you at your home address (logbook)
- is taxed
- has an MOT (if needed)
- has adequate motor insurance (Please note that you are not covered by the school's insurance when on school grounds.)

2.5. You must wear a safety helmet, that meets British or European safety standards, when riding a motorcycle on the road.

2.6. If wearing a visor or goggles, they must meet a British or ECE standard and be marked with a BSI Kitemark or the ECE equivalent.

2.7. You must wear glasses or contact lenses when you ride if you need them to read a number plate at the prescribed distance.

2.8. In addition, it is strongly advised you always wear suitable gloves, robust footwear, and appropriate clothing for the weather conditions. Additional protective clothing should be considered to minimise potential injury should you be unfortunate enough to have an accident.

3. School Requirements

3.1. There is no automatic right for students to be permitted to ride onto and park on site. Authorisation must be sought in advance and permission granted before bringing a motorcycle or moped on site and never on the same day.

3.2. Permission can be withdrawn at any time should there be any safety or conduct concerns.

3.3. To ensure that students are following the law, The Grange School requires each student who intends to travel to school on a motorcycle or moped to provide the following:

- A signed copy of the authorisation form (see below) by both parent/carer and student.
- Driving license
- CBT certificate
- Insurance certificate
- Crash helmet

3.4. Copies of these documents will be retained until the student leaves school.

3.5. The registration of the vehicle will be checked by school staff using the following website to ensure the vehicle is taxed and has a valid MOT. https://vehicleenquiry.service.gov.uk/

3.6. The student must provide updated insurance certificate at any point they make a change to their policy.

3.7. The student must inform the office if they change their vehicle or helmet.

3.8. The student must agree:

- To enter and exit the school site via the vehicle gates.
- To proceed directly to the student moped parking area on arrival at school, which are the two bays in the car park in the top left corner as you look away from the school.
- Parking must be in the designated area and students must not park in any other area of the school car park or grounds.
- To always drive sensibly on and in the vicinity of the school grounds.
- Give way to all pedestrians on school grounds and understand that that pedestrians have right of way.
- To not exit the school site until 3.15pm, due to increased foot traffic at this time.
- To proceed directly off the school grounds at the end of the school day, exiting the school through the vehicle gates after 3.15pm or at the end of any club or sports event
- Not to use your vehicle at any other time during the school day, including but not restricted to lunchtime, even if you have a lunchtime pass to leave school, or you need to leave school early, unless with express permission from the Head of School.
- Not to use the vehicle during the school day to travel between Twynham School and The Grange School; students must use the minibus transport provided.
- Not to allow any other student or young person to ride the vehicle whilst on School grounds.
- To ensure that adequate security measures are taken to secure the vehicle whilst unattended.
- To sign the agreement (see below) to say you will abide by the school's rules for the use of motorcycles and mopeds on School grounds.

3.9. The school reserves the right to withdraw permission at any time without notice.

3.10. The school accepts no responsibility for the vehicle whilst on school grounds and the student must understand they bring it onto the school site at their own risk.

4. Legal Use of e-Scooters

4.1. E-scooters come under the category of “powered transporters”; this covers a range of personal transport devices which are powered by a motor.

4.2. E-scooters are classed as motor vehicles under the Road Traffic Act 1988. Which means the rules that apply to motor vehicles also apply to e-scooters including the need to have a license, insurance, and tax.

4.3. It's not currently possible (date of this policy) to get insurance for privately owned e-scooters, which means it's illegal to use them on the road or in public spaces. If you're using a private e-scooter you risk the vehicle being seized under S.165 Road Traffic Act 1988 for no insurance.

4.4. If you cause serious harm to another person whilst riding an e-scooter the incident will be investigated in the same way it would if you were riding a motorcycle or driving a car.

4.5. If you use an e- scooter illegally: you could face a fine: you could get penalty points on your license: the e-scooter could be impounded. Due to this legislation The Grange School will only allow rental e-scooters that are part of the government trial onto any the school premises.

4.6. Privately owned e-scooters are banned from the school site. If a student comes to school on an e-scooter, the student will not be permitted to leave school site on the e-scooter. The e-scooter will be held securely by the school, and parents/carers contacted to come and collect the scooter.

4.7. For further details on the government trail scheme of e-scooters please visit the following link. https://www.gov.uk/guidance/e-scooter-trials-guidance-for-users

Authorisation For My Child to Use a Motorcycle or Moped to Travel to School

To be completed by parent/carer

I, …… (insert name), authorise my child,

…….. (insert name) of …….. Tutor Group,

to travel to and from The Grange School on a motorcycle or moped and I confirm that both they and the vehicle are legally compliant.

Signed: …….. Date: …….

Agreement To Abide by The School's Rules For The Use of My Vehicle on School Grounds

To be completed by student

I, …… (insert name) of Tutor Group ……..

agree to abide by the school's rules for the use of my vehicle on the school's grounds as outlined in the Student Use of Motorcycles and Mopeds at School Policy. I understand that if I break these rules I will not be allowed to bring my vehicle to school.

I understand that the school reserves the right to withdraw this permission at any time without notice.

Signed: …….. Date: …….